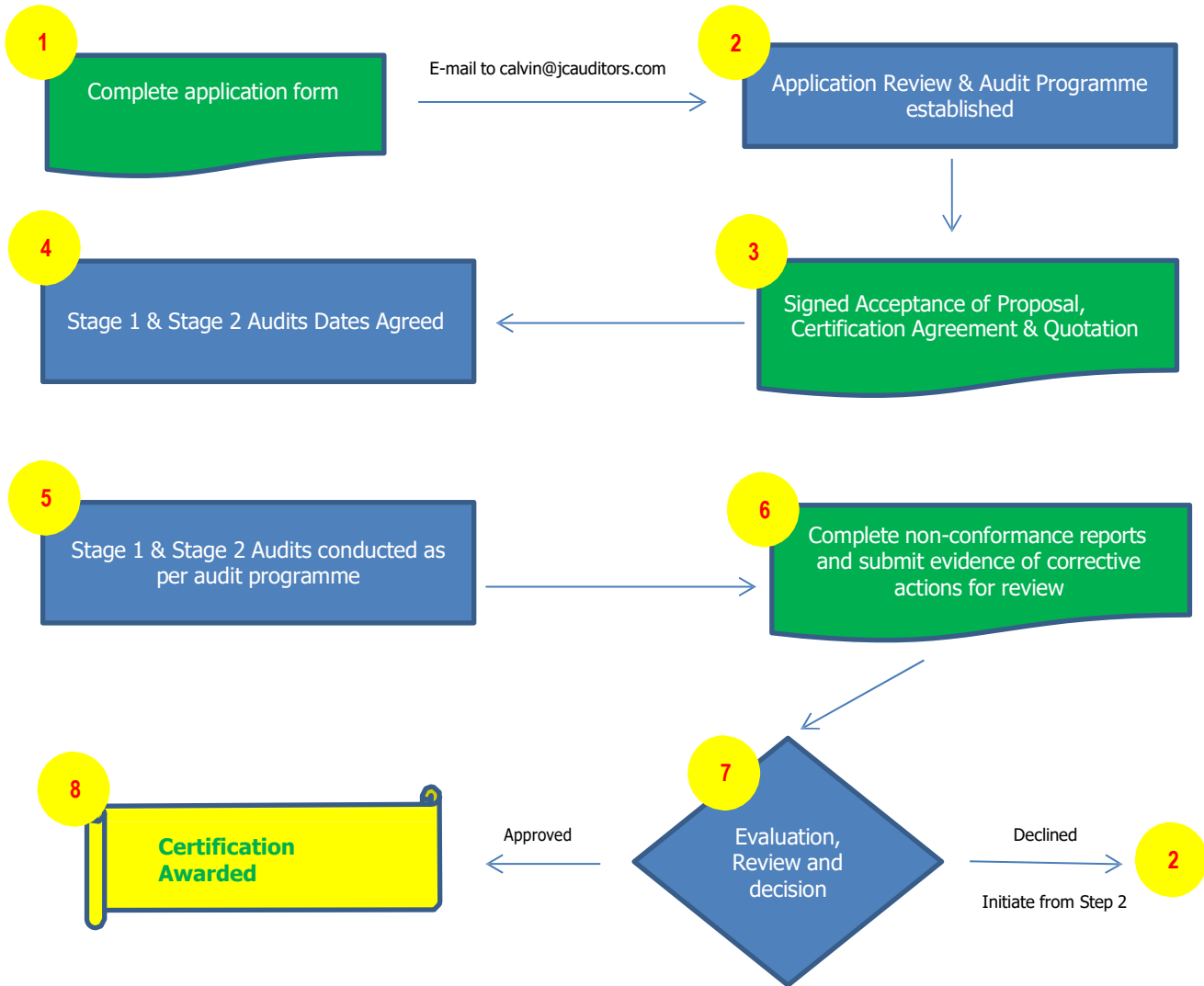



## REGISTRATION PROCESS



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Notes:

1. Step **1** to **8** administered by JC Auditors, as the certification body
2. Step **8** to **10** administered by the RTMS National Committee
3. During step **6** an additional site visit may be required (depending on the nature of the non-conformance)
4. The RTMS licence discs are only issued at Step **10** and is compulsory in order for the final RTMS registration certificate to be generated. All enquiries to [rtms@csir.co.za](mailto:rtms@csir.co.za)
5. The RTMS signs/placards can only be ordered after Step **11**. These can be ordered by sending an e-mail to [calvin@jcauditors.com](mailto:calvin@jcauditors.com)
6. Continuing RTMS Registration is subject to successful completion of the annual surveillance audit as well as submission of all reporting requirements on [www.rtms-sa.org](http://www.rtms-sa.org).

	Issued by	Administration Officer
	Authorised by	Certification Manager
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